

Active Transportation Program Cycle 5 Grant Application: *What You Need to Know*



ACTIVE TRANSPORTATION PROGRAM

The Active Transportation Program was created to encourage increased use of active modes of transportation, such as biking and walking. Funding from the Active Transportation Program may be used to fund the development of community-wide bike, pedestrian, safe routes to schools, or active transportation plans in predominantly disadvantaged communities. The goals of the Active Transportation Program are to:

- Increase the proportion of trips accomplished by biking and walking or increase the safety and mobility of non-motorized users.
- Advance the active transportation efforts of regional agencies to achieve greenhouse gas reduction
- Enhance public health, including reduction of childhood obesity using programs including, but not limited to, projects eligible for Safe Routes to School Program funding.
- Ensure that disadvantaged communities fully share in the benefits of the program.
- Provide a broad spectrum of projects to benefit many types of active transportation users

Project Types:

Plan, Non-Infrastructure (NI), Infrastructure (I) (small, medium or large),
Combination (I/NI) (small, medium or large)

QUICK FACTS

Call for Projects: March 25-26, 2020

Application Postmark Date: June 15, 2020

Staff Recommendation for statewide and small urban and rural portions of the program posted: November 16, 2020

Total Dollars Available: \$440 Million

Funding/Programming Years: FY 21/22, FY 22/23, FY 23/24, and FY 24/25

Matching Requirements: Not required, but encouraged; Large MPOs may require a funding match.

Minimum Request for Funds: \$250,000 except for Non-Infrastructure, SRTS, or Recreational Trails projects and plans.

Funding Sources: Federal Transportation Alternative Program, Federal Highway Safety Improvement Program, State Highway Account, and Road Maintenance Rehabilitation Account

TIPS FOR PREPARING A WINNING APPLICATION

- 1** **Develop a compelling narrative.** The winning application should provide in-depth analysis that discusses the project's impacts to disadvantaged communities, potential to increase walking and bicycling, and potential to reduce collisions suffered by bicyclists and pedestrians. It should also document public support for the project either from past workshops and/or through letters of support.
- 2** **Have a concise Scope of Work.** The scope of work should clearly demonstrate the steps necessary to achieve the project's purpose and goals.
- 3** **Provide informative exhibits.** Exhibits such as maps and factsheets with statistics show the agency's need for the project. Meanwhile, construction-level plans and cost-estimates illustrate the construction readiness of the infrastructure project.

HOW CAN KOA HELP YOU?

KOA is well-versed with the procedures for preparing grant applications, including ATP applications. In the last seven years, KOA planners have prepared 22 grant applications for Southern California cities, including eight applications for ATP Cycles 2 and 3. For 2018's ATP Cycle 4 grant applications, KOA assisted 20 grant applications within three months. The grants KOA wrote received more than \$41 million in funding for local agencies.

Over the past year, KOA has been dutifully tracking program changes to develop our grant application strategies for ATP Cycle 5. KOA has over 30 years of experience in transportation planning and engineering. KOA can provide the necessary planning-level analyses, maps, and exhibits needed to develop compelling narratives for each grant application. We can also develop engineering plans and detailed cost estimates needed for the winning grant application.

