

# Active Transportation Program Cycle 4: What You Need to Know



## ACTIVE TRANSPORTATION PROGRAM

The Active Transportation Program (ATP) comprises formulaic and competitive funding for statewide transportation projects that encourage the use of active transportation modes such as walking and biking. The program was created by Senate Bill 99 in 2013, and subsequently expanded by Senate Bill 1 in April 2017. In May 2018, the California Transportation Commission will release the call-for-projects for the fourth cycle of the Active Transportation Program (ATP Cycle 4).

### Updates to ATP Cycle 4

The new program guidelines include two important changes that affect agencies' application strategies.

**1. Elongation of Grant Funding Period:** Projects for ATP Cycle 4 will be funded for four fiscal years, as opposed to two fiscal years with past grants.

**2. Classification Based on Project Form and Size:** Applications are separated into five different categories:

Large Infrastructure Projects – Projects with a total cost of more than \$7 Million

Medium Infrastructure Projects - Projects with a total cost between \$1.5 Million to \$7 Million

Small Infrastructure Projects – Projects with a total cost less than \$1.5 Million

Non-Infrastructure Projects Only

Plan

### QUICK FACTS

(As of March 2018)

**Call for Projects:** May 16, 2018

**Application Postmark Date:** July 31, 2018

**Total Dollars Available:** \$440 Million

**Funding/Programming Years:** FY 19/20, FY 20/21, FY 21/22, and FY 22/23

**Matching Requirements:** Not required, but encouraged; Large MPOs may require a funding match.

**Minimum Request for Funds:** \$250,000 except for Non-Infrastructure, SRTS, or Recreational Trails projects and plans.

**Funding Sources:** Federal Transportation Alternative Program, Federal Highway Safety Improvement Program, State Highway Account, and Road Maintenance Rehabilitation Account

## TIPS FOR PREPARING A WINNING APPLICATION

**1** ..... **Develop a compelling narrative.** The winning application should provide in-depth analysis that discusses the project's impacts to disadvantaged communities, potential to increase walking and bicycling, and potential to reduce collisions suffered by bicyclists and pedestrians. It should also document public support for the project either from past workshops and/or through letters of support.

**2** ..... **Have a concise Scope of Work.** The scope of work should clearly demonstrate the steps necessary to achieve the project's purpose and goals.

**3** ..... **Provide informative exhibits.** Exhibits such as maps and factsheets with statistics show the agency's need for the project. Meanwhile, construction-level plans and cost-estimates illustrate the construction readiness of the infrastructure project.

## HOW CAN KOA HELP YOU?

KOA is well-versed with the procedures for preparing grant applications, including ATP applications. In the last seven years, KOA planners have prepared 22 grant applications for Southern California cities, including eight applications for ATP Cycles 2 and 3 in the past three years. Through our efforts, our clients have won more than \$25 million dollars for their respective projects over the last few years.

Over the past year, KOA has been dutifully tracking program changes to develop our grant application strategies for ATP Cycle 4. KOA has over 30 years of experience in transportation planning and engineering. KOA can provide the necessary planning-level analyses, maps, and exhibits needed to develop compelling narratives for each grant application. We can also develop engineering plans and detailed cost estimates needed for the winning grant application. Please reference [KOA's Grants Database](#) to view our successful grant applications.

